

PRINCETON INDEPENDENT SCHOOL DISTRICT

Employment Application for Bus Transportation Personnel

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital or veteran status, the presence of a medical condition, disability, or any other legally protected status.

An Equal Opportunity Employer

Personal Data	Date of Application _____ Social Security No. _____ Name _____ <div style="display: flex; justify-content: space-between; margin-left: 100px;"> <i>Last</i> <i>First</i> <i>Middle Initial</i> </div> Current Address _____ <div style="display: flex; justify-content: space-between; margin-left: 100px;"> <i>Street/Box</i> <i>City</i> <i>State</i> <i>Zip Code</i> </div> Other address where you may be reached _____ Work Phone No. _____ Home Phone No. _____																				
Position Data	Position for which you are applying _____ Type of Employment: Full-time _____ Part-time _____ Summer Only _____ Date Available _____ Former Princeton ISD Employee: yes _____ no _____ If yes, give dates of employment: _____																				
Education/Training	Check highest level attained. <input type="checkbox"/> Not high school graduate (Circle last grade completed.) 1 2 3 4 5 6 7 8 9 10 11 12 <input type="checkbox"/> High school graduate <input type="checkbox"/> GED <input type="checkbox"/> Less than two years college <input type="checkbox"/> Two or more years college <input type="checkbox"/> Bachelor's degree <input type="checkbox"/> Master's degree <input type="checkbox"/> Other training or education _____ Licenses/certifications held _____ _____ Schools Attended: List all applicable information. <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 35%;">Name of School and Location</th> <th style="width: 25%;">Course of Study Major/Minor Fields</th> <th style="width: 25%;">Diploma, Degree, Or Certificate</th> <th style="width: 15%;">Year Graduated (college Only)</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Name of School and Location	Course of Study Major/Minor Fields	Diploma, Degree, Or Certificate	Year Graduated (college Only)																
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Work Experience	Please provide a complete listing of all jobs or positions you have held in the past 10 years. List most recent first. Attach additional sheets if necessary. (Bus driver applicants, see addendum.)			
	Employer and Location	Position/Title	Dates Employed	Reason for Leaving
Special Skills	List specific skills and/or any machines or equipment you can operate. Include typing speed and number of years experience.			
	1. _____		4. _____	
2. _____		5. _____		
3. _____		6. _____		
General Information	Do you have a relative who is a member of the Princeton ISD Board of Education? _____yes _____no			
	If yes, please give the name of relative and relationship: _____ _____			
	Have you ever been convicted of a felony or offense involving moral turpitude (including, but not limited to theft, rape, murder, swindling, and indecency with a minor)? _____yes _____no. If yes, please state where, when, and the nature of the offense: _____ _____			
(Conviction of a felony is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)				

References	Please list below references who may be contacted regarding your work history. Please include all managers/supervisors at the last two employing organizations who evaluated or supervised your performance.				
	Full Name Of Reference	School District/ Firm Name	Mailing Address	Position/Title	Phone Number

Verification	<p>I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge, and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.</p> <p>I authorize the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from any liability for any damage that may result from furnishing same to you.</p> <p>I understand that Princeton ISD is permitted by Texas Education Code §22.083 to obtain criminal history record information on applicants selected for employment.</p> <p>This application becomes the property of the Princeton ISD. Princeton ISD reserves the right to accept or reject it. This application shall be considered active for a period of time not to exceed _____ days. Any applicant wishing to be considered for employment beyond this time period may inquire as to whether or not applications are being accepted at that time.</p> <div style="text-align: right; margin-top: 20px;"> <table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 70%; text-align: center;">_____</td> <td style="border: none; width: 30%; text-align: center;">_____</td> </tr> <tr> <td style="border: none; text-align: center;">Signature of Applicant</td> <td style="border: none; text-align: center;">Date</td> </tr> </table> </div>	_____	_____	Signature of Applicant	Date
_____	_____				
Signature of Applicant	Date				

PRINCETON INDEPENDENT SCHOOL DISTRICT
321 PANTHER PARKWAY
PRINCETON, TEXAS 75407
PHONE 469.952.5400 FAX 972.736.3505

DRIVING EXPERIENCE

Provide your work history information for the past 10 years on all jobs for which you were a driver of a commercial motor vehicle. List the most recent experience first. Continue on another sheet if necessary.

<u>Employer, address & phone #</u>	<u>Kind of work</u>	<u>Dates employed</u>	<u>Reason for Leaving</u>

Verification

I hereby affirm that all the information provided in this application is true and accurate to the best of my knowledge and I understand that any deliberate falsifications, misrepresentations or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I understand that the district is required by federal regulations to obtain alcohol and drug testing results from previous employers for two years prior to this application and required by Texas Education Code...22.084 and Transportation Code...521.002 (f) to conduct a criminal history record check.

Furthermore, I authorize the information I've provided to be used; previous employers to be contacted, for investigative purposes; and release all parties from any liability for damage that may result from furnishing information to you.

Signature

Date

Driver's License #

State

Employee Drug and Alcohol Testing

Program Objectives and Purpose

PRINCETON INDEPENDENT SCHOOL DISTRICT is committed to providing a safe workplace for its employees and to protect students, visitors, and the general public from injury.

The district has entered into an agreement with a Third Party Administrator to assist in providing the services necessary to comply with the Federal Regulations relating to drug and alcohol testing. These rules are contained in 49CFR Part 40, Part 382 and Part 390. Any question pertaining to Federal Requirements or policies mandated by the District should be directed to Danny Folk, Deputy Superintendent at 469.952.5400.

Categories of Drivers Who are Subject to Testing

Testing is required for any District driver (including substitute drivers, coaches and volunteers) who drives a commercial motor vehicle (CMV). A CMV is defined as a vehicle used to transport passengers or property if the motor vehicle has a gross combination weight rating of 26,001 or more pounds inclusive of a towed unit with a gross vehicle rating of more than 10,000 pounds, or

Has a gross vehicle weight rating of 26,001 or more pounds; or

Is designed to transport 16 or more passengers, including the driver, or

Is of any size and is used in the transportation of materials found to be hazardous for the purposes of the Hazardous Materials Transportation Act and which require the vehicle to be placed under the Hazardous Materials Regulations (49CFR Part 172, subpart F).

When Drivers are Required to be in Compliance of the Rules

All District drivers must comply with Federal Drug and Alcohol rules and regulations while performing or being able to perform safety sensitive functions. Safety-sensitive functions include driving, waiting to be dispatched, inspecting, servicing or conditioning any CMV; all time spent in or on a CMV, other than time in the sleeper berth; loading or unloading a CMV or assisting in or attending the loading; remaining in readiness to operate; handling receipts for shipments; or repairing, obtaining assistance, or remaining with a disabled vehicle.

No driver will report for duty or remain on duty requiring the performance of safety-sensitive functions while:

Having an alcohol concentration of 0.04 or greater.

No driver shall be on duty or operate a CMV while in possession of any type of alcohol. Alcohol means the intoxicating agent in beverage alcohol, ethyl alcohol, or other low molecular weight alcohols including methyl or isopropyl alcohol. This includes medications, mouthwash or any other product that contains alcohol.

No driver shall be on duty or operate a CMV while in possession of any type of controlled substance. Controlled Substance means any drug that the driver does not have a physician prescription for taking.

AUTHORIZATION FOR DRUG/ALCOHOL TESTING

I authorize that I received a copy of the Employee Drug and Alcohol Testing Form and consent to being tested.

DOT Bus Driver

Date